

## **SAI Actuarial Services Actuarial Internship**

SAI Actuarial Services is a Quebec-based actuarial consulting firm founded in 1990 that collaborates with pension and group insurance committees, union and professional associations, public organizations, and individuals.

SAI provides high-quality actuarial consulting services for pension and group insurance plans, in addition to pension plan administration. SAI is also implicated in the audit of actuarial liabilities for various public and private organizations and in the development of IT solutions adapted to meet its clients' needs.

Due to the nature of its clientele, SAI is fortunate to be involved in the implementation and administration of defined benefit-type pension plans for which risk-sharing methods have evolved in recent years. Therefore, our pension administration and consulting services are continuously growing and are not affected by the tendency to convert to defined contribution-type pension plans.

Our company culture with regards to professional development allows our consultants to evolve in an environment that promotes diligence, initiative, and the desire to constantly better oneself. The size of our team of consultants allows them to establish an extraordinary collaboration and enjoy an exceptional sense of belonging. The communications between management and employees are transparent, human, and constructive.

### **Job Summary**

We are offering an internship which allows the selected student to explore various types of tasks relating to the administration and actuarial consulting of pension plans.

Therefore, we are looking for an actuarial intern located at our Montreal office for the 2025 winter session who will work under the supervision of different pension plan consultants.

More specifically, the tasks will include, as needed:

- Data processing for various mandates;
- Performing various tasks related to pension plan administration, including producing individual member statements at the time of a life event as well as producing annual statements;
- Participating in computer programming projects related to the actuarial valuation and pension plan administration systems;
- Participating in various consulting mandates including pension plan actuarial valuations and costings for plan amendments;
- Participating in the preparation of presentations for pension plan committees and/or for plan members' annual meetings;
- Working collaboratively within a team and independently.

### **Academic and Professional Requirements**

The position requires two years of university studies in mathematics or actuarial science. The following criteria are considered assets:

- Familiarity with programming languages C#, and VB.Net;
- Analytical attributes;
- Detail-oriented and respectful personality;
- Appreciation for quality of work;
- Strong communication skills, both oral and written;
- Proficiency in English.

### **Additional information**

- Remote work policy;
- Flexible schedule based on 5 days/week and 7 hours per day;
- Welcoming, respectful, cooperative and collaborative work environment.

If you are interested in this position, please send us your application (cover letter, CV and transcript) to the following address: [info@saiinc.qc.ca](mailto:info@saiinc.qc.ca)